

**All minutes are draft until ratified by the Council at the next meeting**

## **HEADLEY PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday 8<sup>th</sup> December 2025 at the Parish Office, Arford Road, Headley at 7.30pm

**Present:**

Cllr Mark Dickens

Cllr Neville Merritt

Cllr Tony Williamson

Cllr Stephen Thair

Cllr Ann Sherburn-Hall

Cllr Anthony Williams

Cllr Deborah Chamberlain

Cllr Sally Laker

Cllr Paul Tansley

Cllr Lesley Coombes

**In attendance:** Mrs Rachel Audsley (Clerk & Executive Officer) and County Councillor Debbie Curnow-Ford and one member of the public.

C140/25      **Apologies for Absence**

None.

C141/25      **Declaration of Interests**

None.

C142/25      **Public Participation**

None.

C143/25      **Co-Option**

Rebecca Hudson gave an overview as to why she would like to join the Parish Council as additional support to her written application. Questions were raised and answered.

**RESOLVED:** It was unanimously supported by all those present by to co-opt Rebecca Hudson. Rebecca Hudson signed the Declaration of Office before the Clerk.

C144/25      **Council Minutes**

**RESOLVED:** To confirm the Minutes of the Full Council meetings held on 10<sup>th</sup> November 2025.

**RESOLVED:** To confirm the Minutes of the Confidential Council meeting held on 10<sup>th</sup> November 2025.

C145/25      **Committee Minutes**

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The Planning Minutes from 1<sup>st</sup> December 2025 were received.

C146/25 **Chairman's Report**  
The Chairmans report had been previously circulated and is attached to these minutes.

C147/25 **Hampshire County Council Matters**  
a. County Cllr Debbie Curnow-Ford circulated her report is attached to these Minutes. The County Cllr confirmed receipt of HPC application for Christmas lights. They also advised the process under the Safer Roads policy in relation to village gates.  
b. None

C148/25 **East Hants District Council**  
Cllr Williams report had been previously circulated and is attached to these Minutes.

C149/25 **Council Representative reports**  
a. River Wey Trust – The advertisement for the Co-ordinator and Publicity position has now gone live.  
b. Twinning – Spaces are still available for the visit to Corne on 14<sup>th</sup> to 17<sup>th</sup> May 2026.  
c. Transport – A flyer has been posted through some local resident households offering an on-demand transport service via Community First. Bookings can be made by contacting Community First on 01420 475759 or [connect@cfirst.org.uk](mailto:connect@cfirst.org.uk). Details will be published on HPC Communications.  
d. Parish Enhancement Group – The Group are currently looking at a number of areas that can be focused on throughout the coming new year. Recommendations will be brought to future meetings for consideration.

**Financial matters**  
C150/25 **Bank Reconciliations and Trial Balance for 31<sup>st</sup> October 2025**  
**RESOLVED:** Members received and approved the bank reconciliations and trial balance for October 2025.

C151/25 **Payments (including credit card payments) for November 2025**  
**RESOLVED:** Members received and approved the payments (including credit card payments) for November 2025 consisting of 19 transactions totalling £27,124.15

C152/25 **Pavilion Payments & Receipts (including credit card payments) for November 2025.**  
**RESOLVED:** Members received and approved payments (including credit card payments) for November 2025 consisting of 5 transactions totalling £98,965.00

C153/25 **Receipts for November 2025**

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**RESOLVED:** Members received and approved the receipts for November 2025.

C154/25 **Income & Expenditure against budget as at 30<sup>th</sup> November 2025**  
**RESOLVED:** To approve the income and expenditure for November 2025.

C155/25 **To consider the Finance & Policy Panel Recommendations.**  
**RESOLVED:** To accept all recommendations contained therein. Specifically, to budget, the Council resolved to accept the following.

- a. The proposed draft budget be accepted in full.  
Proposed by Cllr Chamberlain, seconded by Cllr Tansley, Unanimous by a show of hands.
- b. The identified 2025/26 underspends to be offset against the calculation of the 2026/27 precept.  
Proposed by Cllr Coombes, seconded by Cllr Tansley, Unanimous by a show of hands.
- c. The Council accept the recommended Precept of £223,000.  
Proposed by Cllr Williams, seconded by Cllr Chamberlain, Unanimous by show of show of hands.

Precept 2026/27 of £223,000 is an increase of £46,500 over 2025/26 equating to 26.4%£46,500 divided by 2,689 (tax base last year) = £17.29 per household per year. (£1.44 per month, approximately 33p per week).

C156/25 **To note any payments made outside of meetings under the Scheme of Delegation.**  
Curtain tracking for the pavilion totalling £2,021.99 inclusive of VAT.

C157/25 **To note VAT reclaim for Pavilion**  
It was noted that the VAT reclaim for pavilion associated works has been temporarily moved to the Direct Reserve account to earn interest. This will be moved to the pavilion account to cover invoices as and when required.

C158/25 **To review the Grant Applications for 2026/27**  
**RESOLVED:** To issue the following grants under General Power of Competence.

Friends of The Holme	£1500
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C159/25 **Internal Council Matters**

- a. To consider 'Have your say on the future of local government across the Hampshire and Solent area consultation'.  
**RESOLVED:** To not respond as a Parish Council however highlight the consultation through HPC social media for awareness and to permit individual responses as appropriate.

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- b. To consider response to Surrey Hills National Landscape (AONB) Boundary Variation Project.  
**RESOLVED:** To resubmit HPC previous response as it still accurately reflects its views.
- c. To agree quotation for HR advice  
Deferred to next meeting.

**C160/25 Open Spaces & Sport**

- a. To review and agree Parish Enhancement recommendations.  
**RESOLVED:** To continue working on ideas and initiatives to bring forward to Council for approval at the relevant time.
- b. To note grass maintenance needs for outfield and youth football field.  
It was noted that following a report undertaken by the Hampshire Cricket Board and Velocity that the current maintenance programme hasn't been followed. HPC to take an overview going forward noting the potential project to bring up to standard and associated costs.

**C161/25 New Playing Fields and Pavilion**

- a. Update on variation budget tracker  
**RESOLVED:** Cllr Laker confirmed this is under review.
- b. To note latest invoice relating to pavilion contractor Flint Construction Ltd.  
**RESOLVED:** To note and approve the latest invoice for £146,906.76 inc. VAT
- c. To note and approve Working Party notes of 2<sup>nd</sup> December 2025 and recommendations contained therein.  
**RESOLVED:** To accept and approve Working Party recommendations as per the notes of 2<sup>nd</sup> December 2025.
- d. To note and consider site meeting notes of 14<sup>th</sup> November including Q&A on points Cllrs wish to raise.
- e. To note acoustic ceiling panels  
Acoustic panels will be fitted to the ceiling at strategic points to absorb noise at a cost of £399.
- f. Communication Update  
To note the December update previously circulated.
- g. To agree job advert/spec for Facilities Co-ordinator/Caretaker  
**RESOLVED:** To define and split the spec into two areas of responsibility for visibility and flexibility. It was agreed to proceed with the defined spec in readiness to advertise before Christmas.
- h. Club updates  
An update as to where we are with communications and agreements with clubs were given. This is currently an ongoing process.

Meeting closed 9.16pm

## Chairman's Report to Council – December 2025

Another delightfully short report this month due in great part to the fact that most topics of significance in the month of November are to be discussed on the Agenda this evening.

I am pleased to say that we have a Councillor candidate application that we will hear tonight. I need, however, to point out that should we co-opt this applicant, we will still be one Councillor light of our constitutional number.

I don't need to remind Councillors that our work load is exceedingly heavy at the moment with our 'once in a generation' project to upgrade the Pavilion. Even when the extension project is complete and the Pavilion is open, there will be a not insignificant representation requirement of Councillors as the Council takes on board the direct management of the Pavilion and sporting facilities at Mill Lane. So it is important that we spread the word with a view to 'recruiting' another Councillor.

Two other happenings to note.

Firstly, earlier in November, there was a break-in on one of the Containers at Mill Lane. This coincided with a number of break-ins across the Parish seemingly on the same night. Nothing was taken from the container albeit Flint Construction lost some tools from their compound which was also broken into. Looking forward, the installation of CCTV monitoring around the Pavilion we hope will prove a deterrent.

And finally, we have just this week received a note from a resident complaining about the number of flags being hung on lamposts at Headley Down adjacent to the petrol station roundabout. The resident was seeking the views of the Parish Council.

In response, we have pointed out that we, HPC, do not own the lamposts. We have sent the resident detail of the motion passed at our October meeting in which we undertook to remove flags hung without permission on HPC owned land. We are an apolitical body, and it follows that we will not be making any political statement on this issue.

## DISTRICT COUNCILLOR's REPORT December 2025

As with all Councils of whatever tier the cycle of Meetings remains constant, so I attended the weekly Planning Briefings on TEAMs on four Thursdays. A useful meeting to discuss current planning applications – and the new IDOX planning system that is still “being developed”. Adam Harvey, who is the Officer for Forward Planning, and the Local Plan, gives us a weekly update on the Plan’s progress. I attended the Audit Committee which was preceded by Risk Training for members of the Committee taking us through how risks are identified, the level of risk, and how action should be taken to “neutralise” such risks. Prior to the monthly Planning Meeting we had a site visit to one of the two applications on the Agenda – for 46 dwellings off Lymington Bottom Road, South Medstead. This application was subsequently approved at Committee due to the “tilted balance”. The other application was for a single dwelling in Hammer Lane, Grayshott – also approved. Certain members also took part in a TEAMs briefing re a 700+ housing development in Medstead and Four Marks which will be subject to a public consultation before the planning application is lodged. I will be meeting with the applicants agent’s at Monterey House on 16 December together with Officers and local Councillors to discuss their proposals. The December Planning Meeting has provisionally 6 items on the Agenda preceded by 2 site visits – so different from 42 years ago, when there were no site visits or public speaking when we could decide on 30+ applications in 4 hours!

Amongst the items on the EHDC Full Council Agenda was a motion on the importance of chalk streams and rivers in the District. This motion was passed and the Press Release has been circulated.

Other items of note were the Climate Grants totalling £128,264 including a grant of £5,000 to the Fullers Vale Wildlife Pond, and £7,423 for energy saving lighting at Woodlands Hall.

Two items on the 8 December HPC Agenda are (i) the Hampshire and Solent LGR, setting out 4 options (of which HCC and EHDC are supporting one option), and (ii) the final consultation from Natural England concerning proposed new areas and boundaries to be included within the enlarged boundaries of the Surrey Hills National Landscape (AONB). Our request to include Broxhead Common within the new boundary has not been included.

Another EHDC announcement relates to the aquatic adventure zone at the W&B Leisure Centre which has been circulated to Members.

A recent email from the Hampshire Local Government Scheme – to which our Officers are member, seeks reply to their consultation, by 22 December, on (i) the normal pension age, and (ii) New Fair Deal protections.

And lastly the Breaking News that the Hampshire and Solent (and 3 other areas) Mayoral Elections, set in stone for May 2026, have been deferred until May 2028. We do not have confirmed a date for the HCC elections presumably still May 2026. Likewise will the next Parish Council elections be May 2027 (4 years since May 2023) or May 2028 when the new Unitaries come into being?

Anthony Williams

## Update from your Hampshire County Councillor – Dec 2025

Greetings to the Officers, Staff and Members of Bramshott and Liphook, Headley, and Grayshott Parish Councils. It seems incredible that this is the final update for 2025.

May I send my good wishes to you all and your loved ones for a very Merry Christmas and Happy New Year.



Here are some of the projects that I lobbied for and their status at the end of 2025 and some fun things.:

### **Bramshott and Liphook**

- The safe walk route from Bohunt School to Liphook railway station including a new toucan crossing on Portsmouth Road, was completed. However, there's still work to improve the foot and cycle path through Fletchers Field.
- Traffic calming scheme on B3004 at Passfield Common was implemented in February.



- Removal of dangerous trees overhanging the sewer pipe over River Wey in Liphook. Thames Water finally took ownership, and the trees were removed in April.
- Thanks to Thames Water for their immediate action to my request to reopen London Road, Liphook, closed due to sewer collapse, to allow HRH

The Princess Royal's car a direct route to St Mary's Church for the Canada Day memorial service in June.

- Repair of Hobbs Bridge on Woolmer Lane, Bramshott was completed in September plus some potholes were fixed. Residents' request to completely resurface the road has not been accepted by Highways as a priority. I will continue to lobby but funds are limited.
- Footways on Headley Road from Passfield Common to London Road, Liphook were resurfaced in February. I was particularly concerned about the dangerous pavement outside Woodlands Vet and Premier store.
- Church Rd, Bramshott flooding - After several years and an on-site meeting with Highways engineers, local councillors and residents in April, Highways have committed to take action to improve drainage.
- The traffic calming scheme for Headley Road, Liphook was signed off, and engineers seen on site measuring up, according to a local resident! I am advised work may start before Christmas, but my money's on the New Year.

## Headley

- Highways completed works in and around Fullers Vale Pond in May and agreed support for Fullers Vale Pond Wildlife Association to help maintain the pond in Headley.
- Mill Lane, Headley was resurfaced at the end of May/early June. Hopefully no more pothole damage to Councillor Millard's, or anyone else's, car!
- I am currently lobbying for road safety signage to warn of horse and riders on Hurland Lane, Headley. PCC, Donna Jones, has invited an application for a Road Safety grant (Headley Parish Council to apply) to cover the cost which I'm seeking from Highways.
- My thanks to the Headley Twinning Association for inviting me to their Welcome Dinner with visitors from Corne in May.
- Hollywater Meadow SANG, the County Council's Site for Alternative Natural Greenspace (SANG) supporting the housing development at Mill Chase, is open. It is a lovely, enclosed walk over three meadows which used to be part of HCC Stanford Grange Farm.



Figure 1 Photo courtesy of DVT

## Grayshott

- Resurfacing of Headley Road, Grayshott was completed in May after reassurances that this work wouldn't impede Grayshott Parish Council's CFI for Highways' improvements to traffic calming measures which eventually went ahead. Apologies for short/no notice of intended works. Unfortunately, due to unexpected scheduling issues, the resurfacing of B3002 between Headley Down and Grayshott was not completed as planned in 2025 and is on the work plan for 26/27.



- Our MP, Greg Stafford and I were delighted to attend Grayshott and District Housing Association's 90<sup>th</sup> Anniversary tea party in November along with EHDC Chairman, Cllr Graham Hill.

## Councillor Grants

My thanks to our Parish Clerks for promoting my County Councillor grant pot. I've had a few enquiries and look forward to receiving and approving some grants very soon.

If you have a NEW project or a cause that hasn't been supported by me in the last 2 years, here is the link to the new County Councillor Grants scheme, the application criteria and form <https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

Please do give me a call to discuss before applying.

### **News from Hampshire County Council (HCC)**

#### **Government consultation on Local Government Re-organisation in Hampshire**

In March, Hampshire County Council (HCC), the Unitary Authorities (UA) in Hampshire (Portsmouth, Southampton and Isle of Wight) and all 2<sup>nd</sup> tier councils (District, Borough and City Councils) submitted a plan to the Ministry of Housing, Communities, and Local Government (MHCLG), for Hampshire and the Isle of Wight to be included in the first tranche of counties to implement Devolution (a strategic, combined mayoral authority) and Local Government Re-organisation (replace the existing two-tier system in our area with Unitary Authorities). Hampshire County and East Hants District Councils have a proposed 4 Unitary Authorities for Hampshire and Isle Wight which continues as one UA. This proposal would see Liphook, Headley and Grayshott in a 'Mid-North' Unitary Authority incorporating Basingstoke and Deane, East Hampshire, Hart, Rushmoor and Winchester. This would have a population of around 656,000 residents.

I totally support this proposal as it's the most financially viable to deliver services for Hampshire residents. There are proposals from other Hampshire councils, which in my opinion do not best deliver for our residents. Please have your say by completing the Government's consultation, which **closes on 11<sup>th</sup> January 2026** at

<https://www.hants.gov.uk/News/20251119LGRGovernmentconsultation>

#### **Hampshire and the Solent Mayor Elections – postponed!!**

As you all know, the Government announced on 4<sup>th</sup> December that the election for the newly created mayor of Hampshire & the Solent is postponed until May 2028. The government is arguing that more time is needed to reorganise local government. Many from opposition parties believe "Labour running scared". Opposition parties are calling for the elections to go ahead as planned, with shadow local government secretary Sir James Cleverly accusing Labour of "subverting democracy".

Here is the link to the Government's announcement: [More homes and improved high streets for new mayoral areas through 30-year funding package - GOV.UK](#)

Conservative leader of Hampshire County Council Nick Adams-King said news of the delay was "massively disappointing".

He said he had been "reassured that this delay will not affect the creation of the new combined authority, nor the transfer of powers and funding from Westminster.

"Devolution will still begin next year, bringing real benefits to Hampshire and the Solent.

"Given the size and importance of Hampshire and the Solent, it's vital that our voice is heard nationally. Until a mayor is elected, I am calling for the leaders of the combined authority to represent us on the Council of Nations and Regions, ensuring our economy and communities have the influence they deserve."

This change does not affect **Hampshire County Council elections, which are still expected to take place on 7 May 2026**

### **Festive Events in Hampshire**

On a lighter note, I thought I'd share some ideas of events and activities that all the family can enjoy at Hampshire County Council venues and in our lovely Hampshire countryside.

Light up Trails will be holding their amazing trails again this year at Sir Harold Hillier Gardens near Romsey from 27 November 2025 to January 3, 2026 (closed Christmas Day and Boxing Day)

You can book a time slot every 15 minutes from 4:30pm - 8pm. All children must be accompanied by an adult and under 2's go free.



From the enchanting light displays to the eclectic food and drink village, this is an experience that will leave you spellbound.

Book at <https://www.lightuptrails.com>



There's Christmas in the Park at Royal Victoria Country Park on 15 December 2019 11am to 4pm

Enjoy listening to a festive story in a magical Christmas-themed setting (indoors). You'll have a chance to meet Father Christmas and he may have a present for you - if you've been good!



Meet Mother Christmas and her helpers for a story in our Christmas Barn; make a Christmas decoration and learn some fun elf skills in our Elf Training Sessions at Manor Farm from 27 November 2025 10am to 21 December 2025 4pm

Go to <https://www.hants.gov.uk/thingstodo/events> for more details of the festive events at Hampshire County Council venues.

Hampshire is a BIG county! It's home to over 3,000 miles of footpaths, bridleways and byways across two national parks, beautiful countryside, a coastline offering views across the Solent to the Isle of Wight and through villages, towns and cities. Boxing Day walk suggestions can be found here <https://www.hants.gov.uk/thingstodo/countryside/blog/202412-boxing-day-walks>

### News from Hampshire Highways

#### **DON'T FORGET! MAJOR M27 CLOSURE – PLAN AHEAD THIS CHRISTMAS & NEW YEAR**

The \*\*M27 will be fully closed in both directions between Junctions 9 (Whiteley) and 11 (Fareham)\*\* from \*\*8pm on 24 December 2025 until 4am on Sunday 4 January 2026\*\*.

This closure is essential to install a brand-new four-lane underpass using an innovative engineering technique that avoids months of disruption later. But it does mean \*\*serious delays are expected\*\* if you don't plan.

**\*\*What you need to know: \*\***

- Full closure J9–J11 in both directions.
- Diversion via the A27 (expect heavy traffic, especially 10am–4pm daily).
- Exit available: westbound at J11 (Fareham/Gosport) and eastbound at J9 (Whiteley/Park Gate).
- No westbound entry at J11 (towards Southampton/A32) and no eastbound entry at J9 (towards Portsmouth).



### Reporting Highway Problems

Links to report road issues are here:

**Potholes:** <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

**Tree/hedges:**

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

**Flooding/drainage:**

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

**Pavement problems:**

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

**Rights of Way:**

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference (Enquiry) number for the report. If you would like me to follow this up for you then please forward that message to me and I will chase for you.

**Please check for planned and emergency road closures and diversions at [Causeway one.network](#) and for problems relating to the A3 please go to Highways England at <https://m.highwaysengland.co.uk/>**

**Keep up to Date with HCC News**

You can keep up to date with HCC news through these channels:

[Keep updated at @hantsconnect](#)

[Hampshire County Council | Hampshire County Council \(hants.gov.uk\)](#)

[Subscribe to our resident newsletters | Hampshire County Council \(hants.gov.uk\)](#)

[Hampshire County Council | Winchester | Facebook](#)

[Hampshire County Council \(@hampshire\\_county\\_council\) • Instagram photos and videos](#)

Have yourselves a merry little Christmas and please do not hesitate to email me with any HCC problems or issues, feedback, suggestions, and questions.

Kind regards– Debbie

Cllr. Debbie Curnow-Ford  
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and Grayshott Division  
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6<sup>th</sup> Dec 2025

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## Headley Parish Council 2025/2026

### Bank - Cash and Investment Reconciliation as at 31 October 2025

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/10/2025	Nat West Current A/c	5,868.32
31/10/2025	Direct Reserve	191,535.95
31/10/2025	CCLA Deposit	117,461.56
31/10/2025	Credit Card	0.00
31/10/2025	Unity Trust Bank	718.60
31/10/2025	Nationwide Building Society	83,444.40
31/10/2025	Unity Trust Instant	87,279.20
31/10/2025	Pavilion Account	189,361.22

**675,669.25**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**675,669.25**

##### All Cash & Bank Accounts

1	Current Bank & Reserve A/c	5,868.32
3	Direct Reserve	191,535.95
4	CCLA Deposit	117,461.56
5	Credit Card	0.00
6	Unity Trust	718.60
7	Nationwide Building Society	83,444.40
8	Unity Trust Instant	87,279.20
9	Pavilion Account	189,361.22
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>675,669.25</b>

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			29,541.52	
200	Current Bank & Reserve A/c			5,868.32	
203	Direct Reserve			191,535.95	
204	CCLA Deposit			117,461.56	
206	Unity Trust			718.60	
207	Nationwide Building Society			83,444.40	
208	Unity Trust Instant			87,279.20	
209	Pavilion Account			189,361.22	
310	General Reserves				57,333.57
321	Election Fund				5,000.00
322	Christmas Tree Lights				4,245.90
323	Land Purchase				25,000.00
324	Devolution of Services				2,000.00
325	CIL Payments				106,940.47
327	Nodwood S106				2,289.00
328	Pension Deficit				12,000.00
331	Deposits Held				40.00
332	Tennis Court Repairs/Renewals				7,900.00
333	Arford Common				2,400.00
334	Pavilion Maintenance				25,011.88
335	War Memorial				2,160.00
336	Field 6 Refurbishment				29,000.00
337	Mill Lane Playground Refurbish				14,405.11
340	Headley Hill Woods				11,330.00
344	Pavilion Refurbishment				2,000.00
345	Petanque Club				30,000.00
346	Fete Committee Grant				1,500.00
505	Allotments Charity Fund				12,227.23
1076	Precept	100	Income Council		176,500.00
1090	Bank Interest	100	Income Council		5,269.75
1104	SLR contributions	100	Income Council		200.00
1156	Village Green Hire	200	Income OS & S		460.00
1160	Tennis Club	200	Income OS & S	24.00	
1169	Bowling Club	200	Income OS & S	414.25	
1172	Bordon Petanque Club	200	Income OS & S		972.87
1301	Allotment Income	301	Allotment Association		132.00
1401	Pavilion Loan	400	Pavilion Rebuild Receipts		209,926.50
1402	Pavilion S106	400	Pavilion Rebuild Receipts		146,751.54
1403	Strategic CIL	400	Pavilion Rebuild Receipts		411,622.00
4000	Salaries	103	Staffing Costs	27,053.28	
4002	HPC NI Contribution	103	Staffing Costs	2,362.42	
4003	Superannuation	103	Staffing Costs	5,806.18	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4018	Audit Fee	101	Administration	1,605.00	
4019	Bank Charges	101	Administration	252.65	
4021	Insurance	101	Administration	3,599.01	
4023	Councillor Training & Seminars	101	Administration	118.86	
4024	Subscriptions	101	Administration	1,291.00	
4025	Grants Agreed	101	Administration	8,675.00	
4026	Meeting Room Hire	101	Administration	358.75	
4035	Parish Office Rent	102	Parish Office	2,943.40	
4037	Electricity	102	Parish Office	478.21	
4038	Telephone & Internet	102	Parish Office	421.68	
4039	Fire Extinguishers	102	Parish Office	79.00	
4040	Stationery	102	Parish Office	240.92	
4041	Postage	102	Parish Office	29.50	
4042	Photocopying	102	Parish Office	164.53	
4043	Office Maintenance	102	Parish Office	246.79	
4047	Admin Contingency	101	Administration	1,529.31	
4048	IT Support & Licences	101	Administration	1,812.52	
4066	SLR Deployments	101	Administration	519.68	
4072	Loan Repayment	101	Administration	8,967.98	
4074	New Laptops	101	Administration	861.62	
4080	Liphook Road Allotment Hedge	201	Expenditure OS & S	222.00	
4081	Village Green	201	Expenditure OS & S	1,167.00	
4086	Bowling Green	201	Expenditure OS & S	130.00	
4090	Cricket	201	Expenditure OS & S	232.00	
4091	Cricket Open Space	201	Expenditure OS & S	2,256.00	
4092	Football	201	Expenditure OS & S	2,195.00	
4093	Football Open Space	201	Expenditure OS & S	1,893.00	
4095	New Football Pitches	201	Expenditure OS & S	1,939.00	
4096	Tennis	201	Expenditure OS & S	84.00	
4097	Standford Green	201	Expenditure OS & S	180.00	
4098	Other Grass Cutting	201	Expenditure OS & S	113.00	
4105	Play Equipment Maintenance	201	Expenditure OS & S	904.88	
4110	Litter & Refuse Collections	201	Expenditure OS & S	1,374.82	
4113	Village Repairs & Enhancements	201	Expenditure OS & S	2,705.00	
4130	Tree Maintenance	201	Expenditure OS & S	2,125.00	
4158	Football Pitches End Season	201	Expenditure OS & S	3,020.00	
4164	Headley Hill Woods	201	Expenditure OS & S	290.00	
4170	Community Planting Scheme	201	Expenditure OS & S	332.00	
4173	Mill Lane Overheads	201	Expenditure OS & S	1,657.69	
4174	Playing Fields Bench	201	Expenditure OS & S	477.00	
4175	Petanque Terrain Advice	201	Expenditure OS & S	972.87	
4201	Demolition and Alterations	401	Pavilion Rebuild Expenditure	30,989.30	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4202	Substructure	401	Pavilion Rebuild Expenditure	28,589.46	
4203	Frame	401	Pavilion Rebuild Expenditure	4,636.00	
4205	Roof	401	Pavilion Rebuild Expenditure	46,105.48	
4206	External Walls	401	Pavilion Rebuild Expenditure	25,924.07	
4208	Internal Walls	401	Pavilion Rebuild Expenditure	16,967.00	
4209	Internal Doors	401	Pavilion Rebuild Expenditure	2,686.98	
4210	Wall Finishes	401	Pavilion Rebuild Expenditure	2,624.38	
4211	Floor Finishes	401	Pavilion Rebuild Expenditure	16,234.55	
4212	Ceiling Finishes	401	Pavilion Rebuild Expenditure	4,369.19	
4213	Fixtures and Fittings	401	Pavilion Rebuild Expenditure	14,478.38	
4214	Sanitary Fittings	401	Pavilion Rebuild Expenditure	21,565.00	
4215	Mechanical Services	401	Pavilion Rebuild Expenditure	56,718.59	
4216	Electrical Services	401	Pavilion Rebuild Expenditure	61,275.00	
4218	External Works and Landscaping	401	Pavilion Rebuild Expenditure	1,533.87	
4220	Water Drainage	401	Pavilion Rebuild Expenditure	21,833.31	
4222	Professional Fees	401	Pavilion Rebuild Expenditure	21,668.49	
4223	Construction Insurance	401	Pavilion Rebuild Expenditure	6,630.31	
4224	Utilities	401	Pavilion Rebuild Expenditure	1,829.90	
4225	Loos for Dos	401	Pavilion Rebuild Expenditure	3,506.00	
4226	Additional Groundworks	401	Pavilion Rebuild Expenditure	1,225.00	
4227	Contractors' Preliminaries	401	Pavilion Rebuild Expenditure	59,408.49	
4228	Contractors' Overheads/Profit	401	Pavilion Rebuild Expenditure	37,434.49	
4231	Sundry	401	Pavilion Rebuild Expenditure	467.46	
4501	Allotment Expenditure	301	Allotment Association	1,280.55	
5308	Allotment Deposits	308	Allotment Deposits		400.00
5309	Allotment Deposits Retained	308	Allotment Deposits		150.00
6001	Transfer to Earmarked Reserv	100	Income Council	15,850.00	
<b>Trial Balance Totals :</b>				<b>1,305,167.82</b>	<b>1,305,167.82</b>
<b>Difference</b>				<b>0.00</b>	

Credit Card

List of Payments made between 01/11/2025 and 30/11/2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/11/2025	Hampshire County Council	CC	108.40		Christmas lights licence
30/11/2025	Microsoft	CC	36.80		Microsoft 365
30/11/2025	Microsoft	CC	28.80		Microsoft 365

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**Total Payments**      174.00

## Current Account

## List of Payments made between 01/11/2025 and 30/11/2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/11/2025	British Gas Lite	DD	54.93		Electricity
10/11/2025	HALC	BACS	128.40		RA/SL digital data training
10/11/2025	Cllr A Williams	BACS	27.90		Mileage HALC AGM
10/11/2025	Farnham Tool & Plant Hire	BACS	15.52		Xmas lights timer
10/11/2025	Trusted PC Man	BACS	35.99		Remote license Hannah
10/11/2025	Grasstex Ltd	BACS	877.20		Bowling Green end of year
10/11/2025	HALC	BACS	84.00		AW Annual Conference
17/11/2025	Nat West	DD	27.65		Bankline
17/11/2025	British Gas Lite	DD	62.10		Pavilion electricity
21/11/2025	Sage UK Ltd	DD	26.39		Payroll support
22/11/2025	Salaries	SO	3,173.06		November
24/11/2025	British Gas Lite	DD	183.80		Pavilion gas
28/11/2025	Onecom Ltd	DD	75.71		Telephone and internet
28/11/2025	Credit Card	Trfr	174.00		Credit card payment
28/11/2025	Direct Reserve	Trfr	22,000.00		Transfer to Direct Reserve
30/11/2025	Nat West	DD	3.50		Bank charges

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**Total Payments**      26,950.15

10:06

## Current Account

## Cash Received between 01/11/2025 and 30/11/2025

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<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
17/11/2025	East Hants District Council		CIL pavilion kitchen/bar	1,625.17
14/11/2025	HM Revenue & Customs		VAT repayment Oct	29,541.52
			<b>Total Receipts</b>	<b><u>31,166.69</u></b>

## Pavilion Account

## List of Payments made between 01/11/2025 and 30/11/2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/11/2025	MEA Construction Consultants	BACS	1,800.00		Quantity Surveying
10/11/2025	East Hants District Council	BACS	1,296.00		Building control inspectionMay
10/11/2025	Gordon Kerr & Associates	BACS	3,000.00		Professional services
10/11/2025	Loos for Dos	BACS	745.20		Temporary toilet services
12/11/2025	Flint Construction Ltd	BACS	92,123.80		Pavilion refurbishment
<b>Total Payments</b>			<u>98,965.00</u>		

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10:06

## Pavilion Account

## Cash Received between 01/11/2025 and 30/11/2025

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<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
17/11/2025	East Hants District Council		CIL payment tranche 6	76,769.83
24/11/2025	Headley Sports Association		Donation towards Pavilion	3,500.00
03/11/2025	Pattern Associates		Refund of overpayment	240.00
<b>Total Receipts</b>				<b><u>80,509.83</u></b>

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Income Council</u>							
1076 Precept	176,500	176,500	0			100.0%	
1090 Bank Interest	5,409	5,000	(409)			108.2%	
1104 SLR contributions	200	0	(200)			0.0%	
1106 CIL Receipts	1,625	0	(1,625)			0.0%	
Income Council :- Income	<b>183,735</b>	<b>181,500</b>	<b>(2,235)</b>			<b>101.2%</b>	<b>0</b>
<b>Net Income</b>	<b>183,735</b>	<b>181,500</b>	<b>(2,235)</b>				
6001 less Transfer to Earmarked Reserv	15,850	0	(15,850)				
<b>Movement to/(from) Gen Reserve</b>	<b>167,884</b>	<b>181,500</b>	<b>13,616</b>				
<u>101</u> <u>Administration</u>							
4011 Councillors MMA/Expenses	28	200	172		172	13.9%	
4015 Christmas Lights Maintenance	121	1,000	879		879	12.1%	
4016 Advertising	0	200	200		200	0.0%	
4018 Audit Fee	1,605	1,200	(405)		(405)	133.8%	
4019 Bank Charges	284	550	266		266	51.6%	
4020 Books & Publications	0	100	100		100	0.0%	
4021 Insurance	3,599	3,500	(99)		(99)	102.8%	
4022 Legal Fees	0	1,500	1,500		1,500	0.0%	
4023 Councillor Training & Seminars	172	450	278		278	38.3%	
4024 Subscriptions	1,361	2,000	639		639	68.0%	
4025 Grants Agreed	8,675	10,175	1,500		1,500	85.3%	
4026 Meeting Room Hire	359	700	341		341	51.3%	
4047 Admin Contingency	1,529	1,500	(29)		(29)	102.0%	
4048 IT Support & Licences	1,930	1,800	(130)		(130)	107.2%	
4064 Chairman's Expenses	0	200	200		200	0.0%	
4066 SLR Deployments	520	900	380		380	57.7%	
4067 Community Engagement	0	500	500		500	0.0%	
4074 New Laptops	862	0	(862)		(862)	0.0%	
4075 Parish Website Development	0	200	200		200	0.0%	
4076 Online Digital Mapping	0	300	300		300	0.0%	
4077 PWLB repayment	8,968	20,000	11,032		11,032	44.8%	
Administration :- Indirect Expenditure	<b>30,013</b>	<b>46,975</b>	<b>16,962</b>	<b>0</b>	<b>16,962</b>	<b>63.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(30,013)</b>	<b>(46,975)</b>	<b>(16,962)</b>				
<u>102</u> <u>Parish Office</u>							
4035 Parish Office Rent	2,943	6,500	3,557		3,557	45.3%	
4037 Electricity	531	1,600	1,069		1,069	33.2%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4038 Telephone & Internet	494	750	256		256	65.8%	
4039 Fire Extinguishers	79	300	221		221	26.3%	
4040 Stationery	241	200	(41)		(41)	120.5%	
4041 Postage	30	50	21		21	59.0%	
4042 Photocopying	165	300	135		135	54.8%	
4043 Office Maintenance	247	600	353		353	41.1%	
<b>Parish Office :- Indirect Expenditure</b>	<b>4,728</b>	<b>10,300</b>	<b>5,572</b>	<b>0</b>	<b>5,572</b>	<b>45.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(4,728)</b>	<b>(10,300)</b>	<b>(5,572)</b>				
<b>103 Staffing Costs</b>							
4000 Salaries	30,226	57,342	27,116		27,116	52.7%	
4002 HPC NI Contribution	2,362	6,353	3,991		3,991	37.2%	
4003 Superannuation	5,806	12,272	6,466		6,466	47.3%	
4004 Staff Mileage	0	300	300		300	0.0%	
4005 Staff training	54	800	747		747	6.7%	
4007 Eye Tests	0	40	40		40	0.0%	
<b>Staffing Costs :- Indirect Expenditure</b>	<b>38,448</b>	<b>77,107</b>	<b>38,659</b>	<b>0</b>	<b>38,659</b>	<b>49.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(38,448)</b>	<b>(77,107)</b>	<b>(38,659)</b>				
<b>200 Income OS &amp; S</b>							
1156 Village Green Hire	460	300	(160)			153.3%	
1158 Football Clubs	0	1,342	1,342			0.0%	
1160 Tennis Club	(24)	1,572	1,596			(1.5%)	
1169 Bowling Club	(414)	768	1,182			(53.9%)	
1170 Cricket Club	0	851	851			0.0%	
1172 Bordon Petanque Club	973	0	(973)			0.0%	
<b>Income OS &amp; S :- Income</b>	<b>995</b>	<b>4,833</b>	<b>3,838</b>			<b>20.6%</b>	<b>0</b>
<b>Net Income</b>	<b>995</b>	<b>4,833</b>	<b>3,838</b>				
<b>201 Expenditure OS &amp; S</b>							
4080 Liphook Road Allotment Hedge	222	222	0		0	100.0%	
4081 Village Green	1,167	2,000	833		833	58.4%	
4086 Bowling Green	861	3,070	2,209		2,209	28.0%	
4087 Bowling HPC	0	364	364		364	0.0%	
4090 Cricket	232	4,000	3,768		3,768	5.8%	
4091 Cricket Open Space	2,256	2,336	80		80	96.6%	
4092 Football	2,195	6,000	3,805		3,805	36.6%	
4093 Football Open Space	1,893	3,022	1,129		1,129	62.6%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4094 Land Rental	0	2,875	2,875		2,875	0.0%	
4095 New Football Pitches	1,939	4,000	2,061		2,061	48.5%	
4096 Tennis	84	288	204		204	29.2%	
4097 Standford Green	180	371	191		191	48.5%	
4098 Other Grass Cutting	113	169	56		56	66.9%	
4105 Play Equipment Maintenance	905	2,000	1,095		1,095	45.2%	
4110 Litter & Refuse Collections	1,375	3,700	2,325		2,325	37.2%	
4113 Village Repairs & Enhancements	2,705	2,000	(705)		(705)	135.3%	
4116 Bus Shelter Maintenance	0	500	500		500	0.0%	
4129 Arford Common	0	2,500	2,500		2,500	0.0%	
4130 Tree Maintenance	2,125	3,500	1,375		1,375	60.7%	
4132 Priority Footpath Maintenance	0	500	500		500	0.0%	
4158 Football Pitches End Season	3,020	0	(3,020)		(3,020)	0.0%	
4164 Headley Hill Woods	290	1,000	710		710	29.0%	
4170 Community Planting Scheme	332	500	168		168	66.4%	
4173 Mill Lane Overheads	2,135	3,000	865		865	71.2%	
4175 Petanque Terrain Advice	973	0	(973)		(973)	0.0%	
<b>Expenditure OS &amp; S :- Indirect Expenditure</b>	<b>25,001</b>	<b>47,917</b>	<b>22,916</b>	<b>0</b>	<b>22,916</b>	<b>52.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(25,001)</b>	<b>(47,917)</b>	<b>(22,916)</b>				
<b>301 Allotment Association</b>							
1301 Allotment Income	132	0	(132)			0.0%	
<b>Allotment Association :- Income</b>	<b>132</b>	<b>0</b>	<b>(132)</b>				<b>0</b>
4501 Allotment Expenditure	1,281	0	(1,281)		(1,281)	0.0%	
<b>Allotment Association :- Indirect Expenditure</b>	<b>1,281</b>	<b>0</b>	<b>(1,281)</b>	<b>0</b>	<b>(1,281)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,149)</b>	<b>0</b>	<b>1,149</b>				
<b>308 Allotment Deposits</b>							
5308 Allotment Deposits	400	0	(400)			0.0%	
5309 Allotment Deposits Retained	150	0	(150)			0.0%	
<b>Allotment Deposits :- Income</b>	<b>550</b>	<b>0</b>	<b>(550)</b>				<b>0</b>
<b>Net Income</b>	<b>550</b>	<b>0</b>	<b>(550)</b>				
<b>400 Pavilion Rebuild Receipts</b>							
1401 Pavilion Loan	209,927	210,000	74			100.0%	
1402 Pavilion S106	223,521	300,000	76,479			74.5%	
1403 Strategic CIL	411,622	411,622	0			100.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1404 Field 6 Remainder S106	0	8,441	8,441			0.0%	
1405 S106 Generic Funds	0	15,374	15,374			0.0%	
1413 Other Income	3,500	0	(3,500)			0.0%	
1414 Additional CIL Award	0	67,500	67,500			0.0%	
<b>Pavilion Rebuild Receipts :- Income</b>	<b>848,570</b>	<b>1,012,937</b>	<b>164,367</b>			<b>83.8%</b>	<b>0</b>
<b>Net Income</b>	<b>848,570</b>	<b>1,012,937</b>	<b>164,367</b>				
<b>401 Pavilion Rebuild Expenditure</b>							
4201 Demolition and Alterations	31,065	54,560	23,495		23,495	56.9%	
4202 Substructure	28,589	40,625	12,036		12,036	70.4%	
4203 Frame	4,636	9,400	4,764		4,764	49.3%	
4204 Upper Floors	0	2,250	2,250		2,250	0.0%	
4205 Roof	47,620	51,265	3,645		3,645	92.9%	
4206 External Walls	27,497	30,050	2,553		2,553	91.5%	
4207 Windows and External Doors	0	35,640	35,640		35,640	0.0%	
4208 Internal Walls	16,967	30,085	13,118		13,118	56.4%	
4209 Internal Doors	11,003	33,150	22,147		22,147	33.2%	
4210 Wall Finishes	10,874	20,840	9,966		9,966	52.2%	
4211 Floor Finishes	18,598	41,374	22,776		22,776	45.0%	
4212 Ceiling Finishes	6,225	23,080	16,855		16,855	27.0%	
4213 Fixtures and Fittings	16,076	61,700	45,624		45,624	26.1%	
4214 Sanitary Fittings	31,552	42,000	10,448		10,448	75.1%	
4215 Mechanical Services	67,881	91,550	23,669		23,669	74.1%	
4216 Electrical Services	73,530	98,875	25,345		25,345	74.4%	
4217 Builders - Connection Services	0	7,000	7,000		7,000	0.0%	
4218 External Works and Landscaping	1,534	55,260	53,726		53,726	2.8%	
4219 Parking	0	31,500	31,500		31,500	0.0%	
4220 Water Drainage	22,472	15,000	(7,472)		(7,472)	149.8%	
4221 Temporary Facilities	0	5,000	5,000		5,000	0.0%	
4222 Professional Fees	26,548	28,450	1,902		1,902	93.3%	
4223 Construction Insurance	6,630	0	(6,630)		(6,630)	0.0%	
4224 Utilities	2,064	0	(2,064)		(2,064)	0.0%	
4225 Loos for Dos	4,127	0	(4,127)		(4,127)	0.0%	
4226 Additional Groundworks	1,225	0	(1,225)		(1,225)	0.0%	
4227 Contractors' Preliminaries	70,250	120,000	49,750		49,750	58.5%	
4228 Contractors' Overheads/Profit	43,773	92,000	48,227		48,227	47.6%	
4229 Contingency/Risk	0	77,000	77,000		77,000	0.0%	
4230 Inflation	0	10,000	10,000		10,000	0.0%	
4231 Sundry	467	0	(467)		(467)	0.0%	
<b>Pavilion Rebuild Expenditure :- Indirect Expenditure</b>	<b>571,206</b>	<b>1,107,654</b>	<b>536,448</b>	<b>0</b>	<b>536,448</b>	<b>51.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(571,206)</b>	<b>(1,107,654)</b>	<b>(536,448)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,033,981	1,199,270	165,289			86.2%	
Expenditure	670,677	1,289,953	619,276	0	619,276	52.0%	
<b>Net Income over Expenditure</b>	<b>363,304</b>	<b>(90,683)</b>	<b>(453,987)</b>				
less Transfer to Earmarked Reserv	15,850	0	(15,850)				
<b>Movement to/(from) Gen Reserve</b>	<b>347,454</b>	<b>(90,683)</b>	<b>(438,137)</b>				