



Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
Tel: (01428) 713132 - e-mail: clerk@headleypc.co.uk
www.headleyparish.com

7th October 2025

Dear Councillor

You are hereby summoned to attend a meeting of Full Council at the Village Hall, Arford Road, Headley on **Monday 13th October 2025** at **7.30pm**.

Yours sincerely

Rachel Audsley

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Clerk & Executive Officer

AGENDA

1. Apologies for absence

2. Public Participation

An open session for members of the public and Councillors to propose items for discussion on a future Agenda, raise questions* on Parish Council matters and to express their point of view on items for discussion on this Agenda**. Session limited to 15 minutes, 3 minutes per speaker.

3. Declaration of Interests

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

4. Council Minutes

To confirm the minutes of the last meetings of Full Council held on 8th September 2025.

To confirm the confidential minutes of the last meetings of Full Council held on 8th September 2025.

6. Committee Minutes

To receive the minutes of the Planning Committee held on 6th October 2025.

7. Chairman's report

8. Hampshire County Council matters

- a. To receive the County Councillor's Report
- b. To note any Highways Orders for information

9. East Hampshire District Council

To receive the District Councillor's Report.

10. Council Representatives

- a. To receive any important reports from Council representatives

Headley Allotment Association	Lesley Coombes, Sue Bettin
Headley Village Hall	Sally Laker Lesley Coombes
EHAP & TC	Deborah Chamberlain Stephen Thair
HALC AGM	Anthony Williams
Headley Sports Association	Deborah Chamberlain Mark Dickens Lesley Coombes
River Wey Trust	Anthony Williams Neville Merritt
Policing	Mark Dickens Tony Williamson
Headley Twinning Association	Mark Dickens Deborah Chamberlain
Transport	Tony Williamson Sue Bettin
Parish Enhancement Group	Tony Williamson Neville Merritt Lesley Coombes Stephen Thair

11. Financial matters

- a. To receive and sign as approved bank reconciliations as at 31 August 2025 and accompanying Trial Balance
- b. To receive and approve the list of payments for September 2025
- c. To receive and approve the list of credit card payments for September 2025
- d. To receive and approve the list of receipts for September 2025
- e. To receive and approve the list of payments and receipts for The Pavilion
- f. To receive and approve income and expenditure to September 2025
- g. To note any payments made outside of meetings under the Scheme of Delegation.
- h. To review the Grant Applications for 2025/26

12. Internal Council matters

- a. To resolve to approve the following members to receive the Local Government Pension Scheme.
 - Clerk
 - RFO
 - Admin Assistant
- b. Meeting dates 2026
- c. Remembrance Sunday

- Confirmation of S.137 expenditure for wreath donation to The Royal British Legion.
- Laying of the Wreath – confirm Councillor attendance on Sunday 9th November.

- d. Office upgrade and potential office move to pavilion
- e. To consider HPC position on flags, bunting and painting on Parish owned property and land.

13. Open Space & Sport

- a. To consider quotations for swing repairs to Stanford Green.
- b. To consider and agree Arford Common signage.
- c. Fuller Vale Pond future management considerations.

15. New Playing Fields and Pavilion

- a. Update on variation budget tracker
- b. To note and approve latest Flint Construction Invoice
- c. To note and approve Working Party notes of 7th October and recommendations contained therein
- d. To note and consider site meeting notes of 25th September including Q&A on points Cllrs wish to raise
- e. Pavilion name consideration