



Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
Tel: (01428) 713132 - e-mail: clerk@headleypc.co.uk
www.headleyparish.com

7th July 2025

Dear Councillor

You are hereby summoned to attend a meeting of Full Council at the Village Hall, Arford Road, Headley on **Monday 14th July 2025 at 7.30pm.**

Yours sincerely

Rachel Audsley

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Clerk & Executive Officer

AGENDA

1. Apologies for absence

2. Public Participation

An open session for members of the public and Councillors to propose items for discussion on a future Agenda, raise questions* on Parish Council matters and to express their point of view on items for discussion on this Agenda**. Session limited to 15 minutes, 3 minutes per speaker.

3. Declaration of Interests

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

4. Co-Option

To receive and consider written applications for the office of Parish Councillor and to co-opt a candidate to fill the vacancy for the parish of Headley.

5. Council Minutes

To confirm the minutes of the last meetings of Full Council held on 9th June 2025.

6. Committee Minutes

To receive the minutes of the Planning Committee held on 7th July 2025.

7. Chairman's report

8. Hampshire County Council matters

- a. To receive the County Councillor's Report
- b. To note any Highways Orders for information

9. East Hampshire District Council

To receive the District Councillor's Report.

10. Council Representatives

- a. To receive any important reports from Council representatives

Headley Allotment Association	Peter Ellens, Lesley Coombes, Sue Bettin
Headley Village Hall	Sally Laker Lesley Coombes
EHAP & TC	Deborah Chamberlain Stephen Thair
HALC AGM	Anthony Williams
Headley Sports Association	Deborah Chamberlain Mark Dickens Lesley Coombes Neville Merritt
River Wey Trust	Anthony Williams Neville Merritt
Policing	Mark Dickens Tony Williamson
Headley Twinning Association	Mark Dickens Peter Ellens
Transport	Tony Williamson Sue Bettin

11. Financial matters

- a. To receive and sign as approved bank reconciliations as of 31st May 2025 and accompanying Trial Balance
- b. To receive and approve the list of payments for June 2025
- c. To receive and approve the list of credit card payments for June 2025
- d. To receive and approve the list of receipts for June 2025
- e. To receive and approve income and expenditure to June 2025
- f. To note any payments made outside of meetings under the Scheme of Delegation.
- g. To note and sign Letter of Engagement for Internal Auditor.

12. Internal Council matters

- a. To consider restating The General Power of Competence

13. Open Space & Sport

- a. To consider request for memorial tree on Village Green
- b. To agree proposal for the Parish Enhance Group to consider a Memorial Tree and Bench Policy.

14. New Playing Fields and Pavilion

- a. To receive update and consider Working Party recommendations.
- b. To note latest invoice relating to pavilion contractor Flint Construction Ltd.
- c. To consider applying for Football Foundation funding
- d. To consider applying for S106 funding
- e. Update on variation budget tracker
- f. To note termination of power to the left of barrier and future trenching works and associated costs to take power and water to containers.
- g. To note state of main hall floor update and to agree possible alternative and appropriate costing.

15. Exclusion of Press and Public

To consider that the press and public be excluded from the remaining part of the meeting pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

16. Pavilion Users Agreements

17. Staffing and Office Requirements