

All minutes are draft until ratified by the Council at the next meeting

## HEADLEY PARISH COUNCIL

Minutes of the Full Council Meeting of the Parish Council held on Monday 14<sup>th</sup> April 2025 at the Village Hall, Arford Road, Headley.

**Present:**

Cllr Anthony Williams

Cllr Deborah Chamberlain

Cllr Tony Williamson

Cllr Peter Ellens

Cllr Stephen Thair

Cllr Mark Johnson

Cllr Sally Laker

Cllr Paul Tansley

**In attendance:** Mrs Rachel Audsley (Clerk & Executive Officer)

C270/24      **Apologies for Absence**  
Apologies were accepted for Cllr Bettin and Cllr Johnson

C271/24      **Public Participation**  
None present.

C272/24      **Declaration of Interests**  
None declared.

C273/24      **Council Minutes**  
**RESOLVED:** To confirm the Minutes of the Full Council meeting held on 10<sup>th</sup> March 2025.

**RESOLVED:** Cllrs Merrit, Thair and Dickens would look further into gov.uk domain names and forward recommendations to council. In relation to C258/24.

C274/24      **Committee Minutes**  
**RESOLVED:** To confirm receipt of the minutes of the Planning Committee held on 7<sup>th</sup> April 2025.

C275/24      **Chairman's Report**  
The Chairman noted that he had responded personally to the Central Government consultation on Devolution proposals and asked if other members had done the same.

It was noted that The Royal British Legion Supper and Skittles evening is due to take place on Friday 23<sup>rd</sup> May and all are encouraged to attend if available and spread the word of this super evening.

C276/24      **Hampshire County Council Matters**

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- a. The County Councillor's Report was received and is attached to these minutes.
- b. No Highways Orders received.

C277/24 **East Hants District Council**

Cllr Williams report had been previously circulated and is attached to these Minutes.

C278/24 **Council Representatives**

Headley Village Green

Four new fruit trees have been planted, and ten new tree guards have been installed.

Village Hall

The Spring Fair was successful with large number of visitors despite the weather.

River Way Trust

Following the recent pollution incident at Camelsdale Haslemere, the Environmental Agency are continuing to investigate the source.

**Financial matters**

C279/24 **Bank Reconciliations as at 28<sup>th</sup> February 2025**

**RESOLVED:** Members received and approved the bank reconciliations as at 28<sup>th</sup> February 2025.

C280/24 **Payments (including credit card payments) for March 2025**

**RESOLVED:** Members received and approved the payments (including credit card payments) for March 2025 consisting of 35 transactions totalling £21,564.53.

C281/24 **Receipts for March 2025**

**RESOLVED:** Members received and approved the receipts for March 2025.

C282/24 **Income & Expenditure against budget for the period to 31<sup>st</sup> March 2025.**

**RESOLVED:** To approve the income and expenditure against budget report as at 31<sup>st</sup> March 2025.

Cllr Williams ran through the current earmarked reserves (EMR) to explain some of the movements within the accounts. These will be reviewed at the next meeting.

C283/24 **To note any payments made outside of meetings under the Scheme of Delegation.**

None.

However, it was noted and agreed that an additional £250 legal fees will need to be incurred for Land Registry purposes for the registration of the Pavilion.

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C284/24 To confirm no member has a conflict of interest with our External Auditor BDO LLP.  
**RESOLVED:** It was noted that no members have a conflict of interest with our External Auditor BDO.

**Internal Council Matters**

C285/24 Annual Parish Meeting – to review format.  
**RESOLVED:** To approach Greg Stafford for guest speaker to hear about his first year in Parliament or Headley CAN. It was agreed to follow with refreshments after the formal meeting.

**Open Spaces & Sport**

C286/24 To review Corne Corner signage position.  
**RESOLVED:** Approved by all those present to permit two Corne Corner signs adhering to the conditions recommended by Hampshire Highways on location.

C287/24 Quad bike usage at Arford Common.  
**RESOLVED:** Due to increased reports of usage, it was agreed that two updated signs should be erected detailing prohibiting usage of vehicles and horses. Cllrs Dickens and Bettin to audit the common and identify areas whereby quad bikes can enter the common and arrange for logs to be placed to deter entry points.

C288/24 To consider quotation for Mark Welby Arborcultural Tree Survey.  
**RESOLVED:** To accept Mark Welby's quote for £1175 to cover all trees on HPC land.

C289/24 To confirm use of Village Green for Tricketts funfair.  
**RESOLVED:** It was agreed to permit use of the Village Green 4<sup>th</sup> to 11<sup>th</sup> August 2025, upon condition that the Parish Council reserves the right to refuse entry if exceptionally wet and the fair to pay any reinstatement costs for any damage to the surface.

C290/24 To review protection and enhancement of HPC owned land 'The Pound' on the corner of Crabtree Gardens.  
**RESOLVED:** It was agreed by all those present to the erection of protective posts to stop trespass and parking of construction vehicles, and to plant a tree. It was agreed to request the Village Enhancement Group audit HPC owned land and provide recommendations for further enhancement and protection around the Parish.

C291/24 To consider request for memorial tree on Village Green.  
**RESOLVED:** It was agreed to plant a tree in principle, following the Tree Survey and subject to location and variety. The Clerk to ask the requestor for their preferred three species and if any plaque would be required. This will be considered at a future meeting of the Council.

**Pavilion & Playing Fields**

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C292/24

To receive an update and consider Working Party recommendations.

**RESOLVED:** A general update was given around the commencement of the project, the clubs removal of belongings, the new storage containers, cycle hoops and temporary toilets for clubs.

Cllr Merrit had previously circulated a communication bulletin that would become a monthly update at council meetings and posted on the website, noticeboard by the Pavilion and Headley Down going forward.

There being no further business the meeting closed at 9.05pm.

Signed.....Date.....