

All minutes are draft until ratified by the Council at the next meeting

HEADLEY PARISH COUNCIL

Minutes of the Full Council Meeting of the Parish Council held on Monday 10th February 2025 at the Village Hall, Arford Road, Headley.

Present:

Cllr Anthony Williams	
Cllr Deborah Chamberlain	Cllr Mark Johnson
Cllr Lesley Coombes	Cllr Mark Dickens
Cllr Tony Williamson	Cllr Sally Laker
Cllr Peter Ellens	Cllr Paul Tansley
Cllr Sue Bettin	
Cllr Stephen Thair	

In attendance: Mrs Rachel Audsley (Clerk & Executive Officer)

- C211/24 **Apologies for Absence**
Apologies were accepted for Cllr Dickens, Cllr Tansley, Cllr Coombes and Cllr Laker
- C212/24 **Public Participation**
None present.
- C213/24 **Declaration of Interests**
None declared.
- C214/24 **Council Minutes**
RESOLVED: To confirm the Minutes of the Full Council meeting held on 13th January 2025.
- C215/24 **Committee Minutes**
RESOLVED: To defer approving the minutes of the Planning Committee held on 3rd February 2025 until the next Full Council meeting.
- C216/24 **Chairman's Report**
The Chairman noted the response from East Hampshire District Council in relation to the Asset of Community Value application for the Crown pub at Arford as meeting the criteria for approval and will be added to the Successful List.

The new Pond at the Allotments has been a successful addition in managing the localised flooding. A site visit with the contractor is due to be undertaken to see if further improvements can be made.

All minutes are draft until ratified by the Council at the next meeting

In preparation for the Pavilion project, Land Registry documents are currently being updated. However, due to their complexity it was agreed that legal instruction to undertake this work would be beneficial. As such, the Council has agreed to the instruction of HALC's legal team to undertake this work at a cost of up to £200 plus any disbursements.

- C217/24 **Hampshire County Council Matters**
a. The County Councillor's Report was received and is attached to these minutes.
b. No Highways Orders received.

C218/24 **East Hants District Council**
Cllr Williams report had been previously circulated and is attached to these Minutes.

C219/24 **Council Representatives**

East Hampshire Association Parish & Town Councils

No substantial update available. Discussions were around the latest news on Local Government reorganisation and Devolution and the possible impact on Town and Parish Councils.

Headley Sports Association

A meeting was held to explain the rationale as to why the termination of lease was required. Further work is being undertaken on agreements for temporary use.

River Wey Trust

An update was given as to current initiatives being undertaken, one being the possible reintroduction of water voles.

Headley Twinning Association

The upcoming Barn Dance still has some spaces. The District Councillor has granted funds towards the hosting for a meal and entertainment at the Masonic Lodge for 70 guests from Corne.

Financial matters

C220/24 **Bank Reconciliations as at 31st December 2024**
RESOLVED: Members received and approved the bank reconciliations as at 31st December 2024.

C221/24 **Payments (including credit card payments) for January 2025**
RESOLVED: Members received and approved the payments (including credit card payments) for January 2025 consisting of 23 transactions totalling £7,429.01.

C222/24 **Receipts for January 2025**
RESOLVED: Members received and approved the receipts for January 2025.

All minutes are draft until ratified by the Council at the next meeting

C223/24 **Income & Expenditure against budget for the period to 31st January 2025.**
RESOLVED: To approve the income and expenditure against budget report as at 31st January 2025.

C224/24 **To note any payments made outside of meetings under the Scheme of Delegation.**
£110 to Nature in Balance for assisting with Moles under the Bowling Green fence.

Internal Council Matters

C225/24 To approve the Parish Council Risk Assessment.
RESOLVED: To adopt the updated Parish Council Risk Assessment.

C226/24 To approve the previously circulated Financial Regulations.
RESOLVED: To adopt the updated Financial Risk Regulations.

C227/24 To approve the previously circulated Asset Register.
RESOLVED: To adopt the updated Asset Register.

C228/24 To note Council Insurance cover in relation to Asset Register.
RESOLVED: To note confirmation of sufficient cover.

C229/24 To note and consider CIL Funding applications, open from 27th January 2025 to 21st March 2025.
RESOLVED: To apply for additional CIL Top Up toward additional items to support the Pavilion project.

C230/24 South Downs National Park (SDNP) Local Plan Review: Have Your Say Now (Reg 18 Public Consultation) open until 17th March 2025.
RESOLVED: Cllr Williams to circulate a proposed response for consideration at the next meeting.

C231/24 To review recent notification of indicative housing numbers for Headley.
RESOLVED: The indicative housing numbers were noted and the Council will await any further official updates.

C232/24 Transport for the South East Draft Transport Strategy Consultation - You're your Say. Consultation open until 7th March 2025.
RESOLVED: Cllr Williamson to draft and circulate proposed response to Council members.

C233/24 Annual Parish Meeting – to review date and format.
RESOLVED: The Clerk to look at any weekday availability throughout May for a preferred date. Format to be based around a speaker on Devolution. Wider communication of event through noticeboards, website and social media.

All minutes are draft until ratified by the Council at the next meeting

C234/24 To consider instructing Trusted PC Man to review current IT infrastructure and software with recommendations for compliance in carrying out Council functions including .gov.uk domain.
RESOLVED: The Clerk to engage Trusted PC Man for in depth review and recommendations for discussion at a future meeting.

Open Spaces & Sport

C235/24 HPC to consider and agree retaining responsibility for pipework serving the water taps and associated costs in the Allotments.
RESOLVED: The Clerk and Cllr Ellens to produce a framework agreement of roles and responsibilities between The Council and the HAHA.

C236/24 To note any Lengthsman requests.
RESOLVED: To submit current requests, however all Councillors to continue to submit requests to the Clerk as and when they arise for future collation.

Pavilion & Playing Fields

C237/24 To receive update and consider Working Party Recommendations.
Cllr Williamson gave an update on previous actions and a summary of next steps to be undertaken.
RESOLVED: To accept all Working Party Recommendations.

C238/24 To note consultant fees for Petanque Terrain
RESOLVED: It was noted that the consultant fees of £450 would be met by the Council and reimbursed by the Pentaque Club.

C239/24 **Exclusion of Press and Public**
RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

C240/24 Staffing

Pension

To consider a Local Government Pension Scheme provision for staff member.
RESOLVED: It was resolved to set up a Local Government Pension Scheme provision.

There being no further business the meeting closed at 9.28pm.

Signed.....Date.....

DISTRICT COUNCILLOR'S REPORT February 2025

I think the most important item for local government in East Hampshire is the postponement of Hampshire County Councillor elections from May 2025 to May 2026. Greater details of the proposals are contained in Debbie Curnow-Ford's HCC Report this month, and the Press Release from Central Government received and circulated to-day. These give additional details of the proposals as outlined in my January Report.

During the month I have attended the weekly planning briefing on Teams, plus the monthly Local Plan Working Group. I chaired a meeting of the Planning Policy Committee and a Planning Committee – which was preceded by two site visits (in Petersfield and Catherington), and attended a meeting of Full Council.

Planning Training, a Budget Briefing and a Climate Briefing also took place on Teams. I visited the Veterans Day exhibition in the Festival Hall at Petersfield. There were many interesting stands relating to the health of former military personnel, plus older people in general. The South Downs National Park had a one day exhibition in Liphook in connection with its Local Plan. Consultation comments are open until 17 March.

The District Council published its Neighbourhood Plans Indicative Housing Figures for the 18 year period 2024 – 2042. The figures are indicative at 931 for the Parish, unlike the detailed housing land supply figures to be included in the next and final stage of the Local Plan. The Local Plan housing figures will be based on specific housing land allocations.

Anthony Williams

Update from your Hampshire County Councillor – Feb 2025

Greetings to the Officers, Staff and Members of Bramshott and Liphook, Headley, and Grayshott Parish Councils. I hope this monthly report finds you all well.

Bramshott & Liphook

Work to implement traffic calming measures on the B3004 at Passfield Common have commenced with the installation of village gates.

I am advised that the work will continue w/c 9th Feb to complete the remaining signing elements for this scheme.



Just when we thought all obstacles had been overcome and contractors booked to remove the trees overhanging Thames Water's suspended sewer pipe over the River Wey adjacent to London Road starting 19th Feb, the landowners finally responded with an objection!! Thames Water continues to pursue the matter and, if required, will serve another legal notice with min 42 days before work can commence. This means the worst case is that work to fell the trees will start 28th Mar. This is extremely disappointing and Roger Miller, RWT, has lobbied Thames Water to consider the situation as an emergency and take immediate action.

The Headley Road traffic calming scheme has apparently received some lengthy written objections from residents which I've asked to see. Despite these I am pleased to report that the scheme has been approved by the Executive Member for Highways. I hope to be able to report a start date soon.

Highways will be applying footway surface treatment on Headley Road from Hill House Hill to Roundabout at Portsmouth Road and Hill House Hill from Headley Road to Passfield Common Road starting Monday 17th February and are expected to take up to 15 days to complete. During this time the footway will be closed from approximately 09:30 – 15:30hrs but will be open outside of these hours. Access for residents and businesses will be maintained when possible and safe to do so, pedestrian access to properties will not be affected, and emergency vehicles will have access at all times.

I am pleased that the Highways Planned Maintenance Team are currently investigating the flooding issue reported at Church Road, Bramshott but very much hope they get to the bottom of the problem and come up with a permanent solution very soon.

Many thanks to residents for highlighting the flood on Haslemere Road, on the Hampshire/West Sussex border after the railway bridge. I am in contact with Lynchmere Parish Council on this matter. Hampshire Highways will be jetting a blocked drain, but the issue seems to be caused by run off from ponds on residential land in West Sussex.

Headley

HCC Traffic Management team have advised the Headley Twinning Association regarding plans to install a "Corné Corner" sign in the village.

There will be planned maintenance on Standford Lane, Bordon from Mill Lane to Whitehill Road. Programmed to start Monday 10th February 2025 for 1 day. During this time the road will be closed from approximately 09:30 – 15:30hrs but will be open outside of these hours.

Grayshott

Works orders for the Headley Road/Crossways traffic calming scheme are being prepared and Highways will be aiming to implement the scheme work sometime around May/ June time, but this will be subject to the contractor giving suitable programme dates. I have asked that HCC Highways ensures that this work schedule does not clash with the planned resurfacing of Headley Road currently scheduled for May.

Hopefully planned maintenance work on Headley Road, from Beech Hill roundabout to Waggoners Way to do carriageway surface repairs (crack sealing), programmed to start Wednesday 5th February 2025 for up to 3 days has been successfully completed with minimum disruption to residents.

Councillor Grants

My_24/25 pot is all spent. My apologies to everyone who's contacted me recently. Please do so again in May when I hope that I will have a grant pot for 25/26 to share.

News from Hampshire County Council (HCC)

Hampshire County Council Fast-Tracked for Devolution Priority Programme

Hampshire County Council has been accepted onto the Government's fast-track Devolution Priority Programme (DPP) – marking a significant milestone in the journey towards devolution for Hampshire and the wider area.

As part of devolution, a mayor would be elected in the spring of 2026 to head up a new Combined Authority across the wider region of Hampshire County Council, Isle of Wight Council, Portsmouth City Council and Southampton City Council, in line with the Authorities' expression of interest submitted to the Deputy Prime Minister last summer. As well as promoting the interests of the wider region to central Government, the Mayor would work together with local council leaders, to make decisions about how to allocate regional funding. Greater collaboration across boundaries would be particularly effective in areas such as transport, skills and employment support, housing and planning, and tackling climate change.

Devolution will transfer greater powers and flexibilities from Westminster to Hampshire and the Solent region, accompanied by additional funding and investment. This shift will enable local authorities to

make crucial decisions closer to where residents live and work, driving economic growth, innovation, and productivity.

Additionally, the Secretary of State has confirmed that Hampshire will be formally invited to submit proposals for local government reorganisation. The reorganisation aims to replace the current two-tier council system with new unitary (all-purpose) councils, simplifying how councils are organised and run.

Due to selection for the Devolution Priority Programme, the Government has also determined that the County Council's elections, originally scheduled for May this year, should be postponed for 12 months as an essential step to enable the Council to give necessary focus to preparing for devolution and local government reorganisation, and allow for a Mayor to be elected in 2026 so the benefits of devolution to local communities can be delivered as swiftly as possible. Any by-elections, if required during this period, would continue to go ahead as normal. Reorganisation would then be expected to be in place by either April 2027 or April 2028

Major Investment in Special Needs Education for Next Academic Year.

One of the greatest pressures on Hampshire County Council's budget is the cost of the increasing number of school pupils with Special Education Needs. Therefore, we have announced exciting plans to transform specialist education at four primary schools, significantly boosting support for pupils with special educational needs and disabilities (SEND) in Gosport, Eastleigh, and Basingstoke.

Holbrook Primary School, Gosport:

Expanding provision for children with Autism Spectrum Condition (ASC) by an extra nine places from September 2025. Refurbishing an unused meeting room and improving hygiene spaces with a capital investment of £350,000.

Cherbourg Primary School, Eastleigh:

Expanding Social, Emotional, and Mental Health (SEMH) provision from seven to 11 places. Receiving revenue funding for the additional places, with no associated capital costs.

Bedenham Primary School, Gosport:

Increasing SEMH resourced provision from 12 to 18 places by September 2025. Refurbishing an unused classroom, toilets, and external area with a capital investment of £360,000.

Saxon Wood School, Basingstoke:

Adjusting existing specialist provision to also meet the needs of children with Severe Learning Difficulties (SLD) and Moderate Learning Difficulties (MLD).

Enhancing the breadth of provision at no additional capital cost.

We are committed to supporting Hampshire children, whatever their needs, with educational opportunities to achieve their potential within their home communities wherever possible. Keeping such provision within our own successful schools saves costs that would otherwise be spent on special needs provision in the independent sector, often taking children far from their peers and families.

These expansions are in addition to plans for a new SEMH special school in Eastleigh, set to open in September 2026, and further specialist places at three other schools from September 2025.

South Downs Local Plan Review

The consultation on the South Downs Local Plan Review is underway. The consultation can be accessed at this link: <https://www.southdowns.gov.uk/have-your-say-on-south-downs-national-parks-local-plan-review>

It was good to see so many residents and Parish Councillors at the engagement session at Liphook Church Centre on Sat 1st February.

Join the Movement Towards a Smokefree Hampshire!

Smoking remains a significant health challenge in Hampshire, with approximately 118,000 smokers contributing to an estimated £988 million in lost productivity and social and healthcare costs. To combat this, Hampshire County Council has set an ambitious goal: to become a Smokefree County by 2030.

Introducing Smokefree Hampshire: A free and highly effective quit-smoking service available to all residents and those working in the county. Smokefree Hampshire offers free, personalised support tailored to your needs, increasing your chances of quitting successfully.

Why Join the Movement? By quitting smoking, you're not only taking a significant step towards improving your health but also contributing to a healthier, more prosperous community.

Inspired to Quit? Text I QUIT to 66777 for your free quit kit.

News from Hampshire Highways

Hampshire County Council to charge utility companies for disruptive roadworks



Cllr Lulu Bowerman, Executive Member for Highways has unveiled plans for a new disruption charge scheme aimed at reducing delays on the county's busiest roads during peak times.

This initiative, designed to complement the existing permitting scheme, would encourage companies and agencies to better plan their work, operate outside peak hours, and shorten the duration of their projects.

How It Works: A daily fee would be charged for the duration of the work, including any delays. Surplus revenues would fund innovative projects to reduce streetworks and roadworks disruption and will also be reinvested into highway maintenance.

Already in use in parts of the UK, 'lane rental' charges apply to the most congested, strategically important local roads. Hampshire could charge up to £2,500 per day, the maximum allowed under current legislation.

Reporting Highway Problems

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedges: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Rights of Way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference (Enquiry) number for the report. If you would like me to follow this up for you then please forward that message to me and I will chase for you.

Please check for planned and emergency road closures and diversions at <https://uk.one.network/> and for problems relating to the A3 please go to Highways England at <https://m.highwaysengland.co.uk/>

Keep up to Date with HCC News

You can keep up to date with HCC news through these channels:

[Keep updated at @hantsconnect](#)

[Hampshire County Council | Hampshire County Council \(hants.gov.uk\)](#)

[Subscribe to our resident newsletters | Hampshire County Council \(hants.gov.uk\)](#)

[Hampshire County Council | Winchester | Facebook](#)

[Hampshire County Council \(@hampshire_county_council\) • Instagram photos and videos](#)

Please do not hesitate to email me with any feedback, suggestions, and questions.

Kind regards– Debbie

Cllr. Debbie Curnow-Ford

Hampshire County Councillor for the Liphook, Headley, and Grayshott Division

Tel: 07738 289890

Email: Debbie.Curnow-Ford@hants.gov.uk

www.hants.gov.uk

9th February 2025