**Headley Parish Council Forward Plan 2019- 2022**

**Headley Parish Council’s Vision Statement: To maintain and improve our quality of life and local environment.**

**Headley Parish Council’s Mission Statement: To preserve all that is good about of Parish of Headley whilst providing value for money and looking after the needs of the community.**

| **Objective** | **Timescale** | **Committee** | **Officer** | **Detail & Costings** | **Action to date** |
| --- | --- | --- | --- | --- | --- |
| **Sport Facilities** |  |  |  |  |  |
| To secure a lease of the football pitches with the Diocese | 1 June 2020 | Full Council | Clerk & Executive Officer | Lease is held over (expired in June 2018). Officer & Cllr time and Legal fees. | Discussions are ongoing |
| To negotiate and finalise a new lease with Headley Sports Association for the Sports Pavilion. | 1st April 2020 – 31st March 2021. | Full Council | Clerk & Executive Officer | Current lease expires  5 November 2021. Officer & Cllr time & Legal fees. | Wellers Hedley appointed in November 2020 to assist with the lease. |
| In partnership with Headley Sports Association secure additional land for sport. | 31st March 2021 | Full Council | Clerk & Executive Officer | Consider all options both within the Parish and outside. | Discussions are ongoing |
| In partnership with Headley Sports Association, refurbish the Sports Pavilion ensuring it remain fit for purpose until 2029. | 31st March 2021 | Full Council | Clerk & Executive Officer | (£50,000 - £300,000) Funding opportunities through Whitehill & Bordon s106 funding. Commuted Sum (Nodwood House) | Phase 1 S106 application submitted November 2020.  Planning permission for refurbishment was approved in April 2020. |
| **Play Areas** |  |  |  |  |  |
| To review and decide upon the location, of Mill Lane play area, liaise with stakeholders and make a recommendation to Council. | 31st December 2021 | Full Council | Clerk & Executive Officer | Officer time. | This will be considered as part of the Sports Consultants review, as part of the pavilion / ground’s refurbishment |
| To refurbish Mill Lane play area. | 31st December 2021 | Full Council | Clerk & Executive Officer | £15,000 – £30,000 | As above |
| **Parish Land** |  |  |  |  |  |
| To consider and decide upon whether to renew a lease on land at Beech Hill (SSEN Substation) by 14th January 2020. | 31st December 2020 | Full Council | Clerk & Executive Officer | Legal fees. | To be reported to the December 2020 PC meeting.  Resolved that the PC would register the land and then contact SSEN regarding a new lease. |
| **Village Enhancements** |  |  |  |  |  |
| To consider and decide upon whether to develop a community planting scheme in partnership with local interest groups | Spring 2020 | Full Council | Clerk & Executive Officer | £500 initial costs to purchase [hanging baskets](https://plantscape.uk.com/4U2G-4NX0-2532C3-2SIPX-1/c.aspx), lamp posts planters, [barrier baskets](https://plantscape.uk.com/4U2G-4NX0-2532C3-2SIPY-1/c.aspx), [flower towers](https://plantscape.uk.com/4U2G-4NX0-2532C3-2SIPZ-1/c.aspx) and an ongoing cost to restock. |  |
| To re-establish the flower meadow on the Village Green | Spring 2020 | Full Council | Clerk & Executive Officer | Ground works and seeds approximately £500 |  |
| To review and install new Christmas lights in the Parish | September 2020 | Full Council | Assistant Clerk & Cllr Ellens | Up to £4,000 depending on scheme. | Completed for Christmas 2020. |
| Replace the bollards and vehicle access to Standford Green. | Summer 2021 | Full Council | Clerk & Executive Officer | Approximately £2,000 |  |
| To decide whether to level Standford Village Green | Spring 2020 | Full Council | Clerk & Executive Officer | Approximately £2,500 |  |
| **Engagement & Promotion** |  |  |  |  |  |
| Actively engage with residents using social media, questionnaires, stands at village events, notices, press releases etc. to inform decision making. | Evidence detailed for the last 12 months (1st April 2018 – 31st March 2019). | Council | Clerk & Executive Officer | To consider using online polls, focus groups and public meetings. | Nextdoor Headley and Twitter checked most days and items of interest shared. |
| To facilitate debate in the community about planning applications. | Ongoing | Planning Committee | Chairman of Planning Committee & Clerk & Executive Officer | To provide information to the community about high profile applications and facilitate a community meeting if requested. |  |
| To hold a community planning event with key stakeholders. | Spring 2021 | Council | Clerk & Executive Officer | To enable residents to voice their aspirations for the Parish to inform delivery of services. |  |
| **Good Governance** |  |  |  |  |  |
| To achieve ‘The Quality Award’ of the Local Council Award Scheme. | By April 2020 | Policy & Finance & Council. | Clerk & Executive Officer | Foundation Award achieved April 2016. Officer time. | Application to be submitted early 2021. Delayed due to acquiring a new website.  Application submitted January 2021. |
| Secure a lease for the Parish Office expiring 2023. | 31st December 2022 | Policy & Finance Committee & Full Council | Clerk & Executive Officer | Lease expires in March 2023 |  |
| To update Councillor profiles and photos | 31st August 2019 | N/A | Clerk & Executive Officer | Councillors time and use of a photographer, approximately £100. |  |
| To consider wider the value of digital mapping for the Parish Council | 31st December 2019 | Full Council | Clerk & Executive Officer | £100 - £600 | Parish On-Line subscription taken, and maps used for website and other business |
| To develop a stand-alone Parish website. | 31st December 2020 | Full Council | Clerk & Executive Officer | Fees for creating a tailormade website, and ongoing maintenance. | New website went live December 2020. |